

Student Agreement Between

(Student Name)_____ Date_____

(School Name)_____ Date_____

Cancelled or Postponed Class

Should a class that the student has paid for or paid a deposit on be postponed or cancelled for any reason the student has the option to take a refund in full within 72 hours of the cancellation or postponement notification. This refund includes a refund of all class fees, administrative fees, deposits, materials fees and kit fees. Materials and Products must be returned to the school in perfect condition before a refund is issued.

Instructor Guarantee

In the event that the instructor originally agreed upon (listed on this form) is not available to teach the agreed upon class at the time and place the student has signed up for the student will have the option to receive a full refund for all tuition paid and all fees paid that pertain to this class including administrative fees, material fees and kit fees. All products will be returned in perfect condition to qualify the materials refund.

Location Guarantee

If a class or workshop changes location (over 20 miles from the original location) the student has the right to cancel and receive a full refund of all materials, administrative fees and tuition associated with the class or workshop. The School or Workshop agrees to cover all non-refundable and reasonable * travel expenses that the student has incurred to take this class. Refunds do not include personal expenses such as child care and job income loss. This refund will be given within 72 hours of the submitted expense receipts.

Last Minute Changes

If the student is NOT notified in writing that the class has changed instructor, or time or place and the student shows up in good faith and decides not to join the class, the student will receive a full refund on the class, the materials, administrative fees paid, and reasonable travel expenses to the class and back home. The student will receive a full refund and all incurred costs within 72 hours of the time and date of the scheduled class. It is the student's responsibility to mail all incurred expense receipt copies (certified mail) to the school or workshop. Reimbursement will be made to the student within 5 business days of receipt.

* Travel Expenses include non-refundable airfare, non-refundable Taxi fare, Train fare, and Bus fare. Non-refundable Hotel deposits and Mileage spent to get to the location (Government mileage will determine this fee). Student will submit all receipts by certified mail to the workshop or school before receiving reimbursement. The school or workshop is not responsible for personal costs such as childcare and loss of job income

School Administrator _____ Date _____

Student _____ Date _____

Name of School _____

Name of class _____

Instructor _____ Date _____ Time _____

Address _____

Name of class _____

Instructor _____ Date _____ Time _____

Address _____

Name of class _____

Instructor _____ Date _____ Time _____

Address _____